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NIS COMMITTEE MEETING NO. 29

5 May 1949 [redacted] X1

1. Members present were as follows:

Dr. Appleton	State
Lt. Col. Ruwet	Army
Lt. Col. DeHority	Navy
Lt. Col. Gould	Air Force
Maj. Gamber	Air Force

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2. On 26 April 1949, there was held a meeting of coordinating and working level personnel concerned with the preparation of Chapters IX. The purpose of this meeting was to establish the NIS Production Schedules for Chapters IX for FY 1949 and FY 1950. Difficulty in this connection had arisen because Map Branch with its present staff had been unable to handle three (3) of the six (6) chapters originally scheduled for FY 1949 and had, therefore, included them among the fifteen (15) chapters scheduled for FY 1950. The Agencies of the Armed Services had objected to this arrangement because it failed to exploit their capabilities to produce six (6) Chapters IX in FY 1949 and fifteen (15) Chapters IX in FY 1950. The following proposals were accepted by the representatives present at the meeting:

a. Army, Navy, and Air Force to submit their FY 1949 contributions according to the FY 1949 Production Schedule.

b. CIA (Map Branch) to hold these contributions and work them into the FY 1950 Production Schedule as originally prepared. When the Map Branch returns these contributions to the other Agencies for concurrence with changes and corrections made by Map Branch, the other Agencies are to add any new material available.

c. Three additional chapters to be incorporated into the FY 1950 Production Schedule in order to balance production so that a total of twenty-one (21) chapters will be produced in FY 1949 and FY 1950.

The members of the NIS Committee unanimously approved these proposals.

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4. It was proposed to incorporate Section 92 (Plans and Maps of Towns) as a subsection in Section 91 (Physical Maps) and Subsection 96C (Plans and Maps of Towns) as a subsection of Subsection 96B (Physical Maps). The reasons for this proposal were as follows:

a. Sections 91, 93, 94, and 95 correspond to Chapters II, III, IV-VI, and VIII, respectively.

b. Section 92 corresponds to Section 25 of Chapter II. Further, it will not contain sufficient material to warrant its standing as a section.

c. The subsections of Section 96 correspond to Sections 91 - 95, respectively. Hence, a change in the designation of any of these sections requires a corresponding change in the subsections of Section 96.

The responsibility for the preparation of Section 92 is allocated to Army. The Army member said that he would have to consult his Agency before approving the proposal. /Note: This he did. He notified the Chief, G/Ba, by telephone of Army's approval on 5 May 1949/

5. The Chairman commented on requirements of the Agencies for NIS and Preliminary Gazetteers. He pointed out that much thought has been given to the size of the reserve stocks which are to be maintained. These reserve stocks are designed to cover normally anticipated peace-time additional demands without unduly burdening OCD, which has to store them and keep them posted with maintenance program changes. Unusual increases in Agency requirements after these publications have gone to press will operate to reduce these reserve stocks to a dangerously low level or to exhaust them entirely. Conversely, unusual decreases in requirements will increase unduly the burden on OCD. Hence, it is highly important that initial reports of requirements be as firm as possible.

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6. The Army member stated that inconsistencies in BGN decisions on geographic names has been causing confusion in ID. He gave examples as follows:

Bruxelles	for	Brussels
Keijo	for	Seoul
Prague	for	Praha

The Chairman stated that the agreement is that the Anglicized form will be used as far as possible for all names commonly known by this form. The Chairman requested the Army member to make available a list of inconsistencies upon receipt of which he will take up the matter with BGN.

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8. The Chairman reiterated that the quality of the NIS contributions being received has still not improved. He made the following observations:

a. The continuing return of material for revision, which has been necessary to date, hamstrings the production process not only in the Agencies but also in CIA.

b. Henceforth, because of the volume of material being received, the G/Ba Editorial Staff will be unable to prepare in as much detail as heretofore commentaries on individual contributions.

c. Steps must be taken to see that original contributors review their own work and that the work is also reviewed adequately in the parent Agency. The responsibility for seeing that these steps are taken rests upon the coordinating staff in each Agency.

Members stated that G/Ba could be of considerable assistance in this matter if memoranda setting forth major deficiencies in contributions were to be forwarded to the relevant NIS Committee member. This procedure would keep the control level in each Agency generally informed on the adequacy of their contributions which might not be the case if all these matters were confined to working level conferences.

9. A tentative proposal was made to publish sections of Chapter I (Brief) shortly after the publication of the NIS chapters to which they

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refer. It is recognized that the most desirable method is to publish complete Chapters I. However, the pattern of production, which schedules production of all the chapters of individual NIS over considerable periods of time, makes this method infeasible in most instances. Wherever practicable, groups of Chapter I sections will be published at the same time. As the program proceeds, it may be possible to publish complete Chapters I. The proposal was tentatively approved by the Committee.

10. The Tentative NIS Production Schedule - FY 1950 was discussed. It was pointed out that there will be a considerable number of sections carried over, because of defection, from FY 1949 into FY 1950. To add these sections to those required to make up the equivalent of fifteen (15) complete NIS for FY 1950 would impose a burden which could not be borne either by the IAC Agencies or CIA. The Army member agreed to reexamine the schedule for those chapters which Army coordinates (II, III, VII, VIII) with a view to incorporating in it those sections to be defected in FY 1949 and enough additional sections to make up the equivalent of fifteen (15) complete NIS. The State member agreed to consult his superiors with a view to obtaining approval of similar action with regard to those chapters which State coordinates (IV, V, VI).

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cc: NIS Committee
Members (4)

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